



# De dwa da dehs nye>s Aboriginal Health Centre

*We're Taking Care of Each Other Amongst Ourselves.*



## **Our Mission:**

Improving the health and well-being of Indigenous individuals, families and communities through wholistic Indigenous, Traditional and Western health care.

## **INTERESTED APPLICANTS**

Please submit your resume and cover letter to:

[humanresources@dahac.ca](mailto:humanresources@dahac.ca)

or

Attention: Human Resources  
Aboriginal Health Centre  
678 Main Street East  
Hamilton ON L8M 1K2

Nya:weh / Miigwetch to all applicants. Only those selected for interviews will be contacted

## **Deadline to Apply: Open until Filled**

Please note that **ONLY** complete applications with cover letter will be considered.

Individuals with a disability requiring accommodation during the application and/or the interview process, please advise the recruitment contact so arrangements can be made.

***Preference is given to candidates of Indigenous Decent.***

## **Fetal Alcohol Spectrum Disorder (FASD)**

### **Child Nutrition Program Coordinator**

Reports to the Health Living Manager

Salary: \$48,000 per year

Start Date: April 1, 2021

## **INTRODUCTION:**

Reporting to the Healthy Living Manager, the FASD Coordinator is an integral member of the Healthy Living Department working within an Interprofessional Model of Care. The FASD Coordinator will provide culturally appropriate programs and services to promote education around FASD and to support individuals and families living with FASD.

## **Roles and Responsibilities:**

### **Accountability:**

The FASD and Child Nutrition Program Coordinator will report directly to the Healthy Living Manager and work as a collaborator with other members of the Healthy Living team.

## **Job Summary:**

The goal of the FASD/Child Nutrition Program is to:

- Promote the awareness and understanding of Fetal Alcohol Spectrum Disorder.
- Develop, implement and evaluate culturally appropriate programming in the City of Hamilton that encourages healthy nutrition and supports at risk families and individuals.
- The development and distribution of Health Promotion resources that pertain to FASD and elevating child health status in a culturally safe manner.
- Works as part of a multidisciplinary health care team to provide advocacy and navigation of clients through diagnostic processes or through different structures and systems; acting in a supportive role for clients affected by FASD or suspected FASD.
- Promotion of the specialized clinical services and supports at De dwa da dehs nye>s (when applicable).

## **Roles & Responsibilities:**

1. The delivery of regular programming that focuses on healthy lifestyles, nutrition, traditional teachings in a safe and supportive environment.
2. Collect and maintain statistics and program evaluations; work in collaboration with Healthy Living Manager to complete reporting requirements.
3. Offers one on one advocacy and navigation support to patients of DAHC's FASD diagnostic and assessment clinic.

## Human Resources and Volunteer Manager

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4. Develop/procure/distribute educational resources that promote FASD awareness and prevention.
5. Develop/procure/distribute resources that promote child nutrition.
6. Act as a resource for community stakeholders and other agencies to advocate and educate about the realities of living with FASD.
7. Continuously seek out relevant training opportunities that relate to program mandate.
8. Participate in the delivery of community and cultural events.
9. Ability to offer educational sessions on FASD and Child Nutrition.

### **Statement of Qualifications:**

- ✚ Post-Secondary degree or diploma in health, science, or social service disciplines or a combined extension of health related education/experience.
- ✚ Three to five years experience of progressive responsibility in program development, facilitation, and coordination.
- ✚ Basic level of computer literacy and ability to offer programming in a remote, virtual environment.
- ✚ Extensive knowledge of core competencies relative to FASD including recent developments, emerging practices in prevention, intervention and support among Aboriginal and mainstream communities.
- ✚ Extensive experience working with Indigenous communities and service providers.
- ✚ Demonstrated ability to work independently and among team centred environments.
- ✚ Valid Driver's License and/or access to reliable transportation are essential.
- ✚ Willing to submit Criminal Reference check as required.
- ✚ Ability to work in a remote capacity.

### **Personal Suitability**

- ✚ Excellent communication/interpersonal skills
- ✚ Dedication to journey of healing and wellness.
- ✚ Computer-proficient.

#### **100% Organization Paid Benefits**

- Health Benefits
- Employee Life AD&D Insurance
- Business Travel Life and Disability Insurance
- Dependant Life Insurance
- Employee Critical Illness Insurance
- Travel Accident Insurance
- Long Term (LTD) Benefit

#### **Retirement Benefits**

- Hospitals of Ontario Pension Plan (HOOP) with Immediate Eligibility

*De dwa da dehs nye>s Aboriginal Health Centre has developed a compensation philosophy that will allow the organization to retain, motivate and develop talented people who share our values and contribute to our success.*