



# De dwa da dehs nye>s Aboriginal Health Centre

*We're Taking Care of Each Other Amongst Ourselves.*



## **Our Mission:**

Improving the health and well-being of Indigenous individuals, families and communities through wholistic Indigenous, Traditional and Western health care.

## **INTERESTED APPLICANTS**

Please submit your resume and cover letter to:

[humanresources@dahac.ca](mailto:humanresources@dahac.ca)

or

Attention: Human Resources  
Aboriginal Health Centre  
678 Main Street East  
Hamilton ON L8M 1K2

Nya:weh / Miigwetch to all applicants. Only those selected for interviews will be contacted

## **Deadline to Apply: Open Until Filled**

Please note that **ONLY** complete applications with cover letter will be considered.

Individuals with a disability requiring accommodation during the application and/or the interview process, please advise the recruitment contact so arrangements can be made.

***Preference is given to candidates of Indigenous Decent.***

## **Indigenous Housing Services Landlord Liaison**

Reports to the Indigenous Housing Services Team Lead

Salary: \$22.11 per hour

Full Time Contract until March 31<sup>st</sup>, 2022 with potential to extend

## **INTRODUCTION:**

Dedicated to addressing the housing needs of the homeless Aboriginal population, the Landlord Liaison will work as a collaborative member of the Indigenous Housing Services Housing First Program Team. The Landlord Liaison Initiates and maintains relationships with private market landlords to create housing opportunities for clients with multiple barriers to stable housing.

## **Roles and Responsibilities:**

The Landlord Liaison will:

- Engage private market landlords to identify housing opportunities and to develop and maintain successful partnerships.
- Act as a first point of contact for landlords and provide information, education and support.
- Support landlords by trouble shooting/problem solving issues related to tenancies including managing damages/arrears claims.
- Ensure legal compliance with relevant legislation such as the *Residential Tenancy Act, 2006*.
- Assist in negotiating specific arrangements with landlords to mitigate evictions and address damage claims.
- Compile a list of current and upcoming available units for Housing Services Participants

## **STATEMENT OF QUALIFICATIONS:**

- Relevant post-secondary education such as a degree or diploma in social services or business and marketing.
- Demonstrated experience in sales and marketing is considered an asset
- This position has a specialized function working with property managers, landlords and superintendents of both private market and social, non-profit housing. Experience in this area of work is a desired qualification.
- Demonstrated ability to build and maintain a network of working relationships/partnerships with landlords and existing housing providers.
- Knowledge of Tenancy rights and responsibility and the *Residential Tenancy Act, 2006*.
- Demonstrated ability to establish rapport and maintain effect relationships by demonstrating positive behaviors with staff, clients and other professionals.

## Indigenous Housing Services Landlord Liaison

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- Knowledge of the history and culture of Indigenous Peoples.
- Extensive knowledge of the housing challenges facing the Indigenous Community.
- Relevant experience working with Indigenous people.
- Knowledge of current social issues related to homelessness, mental health, and drug and alcohol addiction.
- Able to assist with breaking down stigma and systemic barriers of Indigenous people, specifically in relationship to supporting clients in accessing housing.
- Knowledge of the Housing First Model and Approach.
- Demonstrated ability to work effectively with individuals living with multiple barriers to stable housing.
- Able to work independently as well as part of a team.
- Strong interpersonal, organizational and problem-solving skills
- Effective communication skills
- Ability to work under stress with multiple demands
- Proficiency in the use of personal computers, word processing and database software.

### **100% Organization Paid Benefits**

- Health Benefits
- Employee Life AD&D Insurance
- Business Travel Life and Disability Insurance
- Dependant Life Insurance
- Employee Critical Illness Insurance
- Travel Accident Insurance
- Long Term (LTD) Benefit

### **Retirement Benefits**

- Hospitals of Ontario Pension Plan (HOOP) with Immediate Eligibility

*De dwa da dehs nye>s Aboriginal Health Centre has developed a compensation philosophy that will allow the organization to retain, motivate and develop talented people who share our values and contribute to our success.*