



**St. Michael's**

Inspired Care.  
Inspiring Science.

Centre for Urban  
Health Solutions

## Indigenous Health Research Assistant (Part-Time Contract)

St Michael's Hospital (SMH) and De dwa da dehs nye>s Aboriginal Health Centre (DAHC) is looking for an experienced individual to join both the Walking our Journey and Hamilton Housing First Research Projects.

**This is a part-time, 6-month contract of up to 150 hours, and is based in Hamilton, Ontario.** The Research Assistant will be working on a collaborative community-based research project that is with Homeward Bound, an Indigenous Housing First Program in Hamilton provided by DAHC. The Centre for Urban Health Solutions is partnering with DAHC to develop and implement two research projects with Homeward Bound staff and clients.

The Research Assistant will report to the SMH research team, and will be provided support from the staff at DAHC. This position provides organization and administrative support to research projects. Tasks may include collecting and recording data (through focus groups and surveys), some processing of data, recruitment and screening of study participants, and administrative tasks to support data collection.

### Duties & Responsibilities:

- Work closely with a small research team to conduct two research projects focused on experiences of homelessness, healthcare, and wellness for urban Indigenous peoples in Hamilton
- Engage with relevant partners in the community for research purposes
- Responsible for assisting in participant recruitment coordination and screening
- Administering surveys and consent forms to research participants
- Ensuring the safety and comfort of study participants in accordance with standards of ethics
- Updating data collection logs
- Note-taking at study meetings and focus groups
- Performing general office duties e.g. filing, photocopying, etc.
- Other duties as defined by the Research Coordinator

### Qualifications:

- Relevant research experience in conducting health research and/or working with Indigenous communities in Hamilton
- Experience with community-based research approaches, experience in dealing with or knowledge of Indigenous health and/or research methods
- Demonstrated knowledge of homelessness and homelessness services in Hamilton
- Excellent communication (verbal/written), and interpersonal skills are necessary
- Basic computer skills, particularly database, spreadsheet and word processing
- Ability to work independently and as part of a team
- Excellent attention to detail and proven ability to learn new skills
- Excellent organizational skills to manage multiple tasks in a timely manner and flexibility to adapt to changing workload

**Pay range:** \$21.33 - \$26.66 per hour

*Preference will be given to individuals with Indigenous ancestry.*

Submit CV and Cover Letter by: January 20<sup>th</sup>, 2019

Submit application at: [tiny.cc/HomewardBoundRA](http://tiny.cc/HomewardBoundRA)