



# De dwa da dehs nye>s Aboriginal Health Centre

## Quality Committee

### Terms of Reference

Committee: Quality  
Reports To: Board of Directors  
Chairperson: Quality Committee Chairperson  
Membership: Quality Committee Chairperson, Executive Director,  
Operations Manager, Manager of Clinic Services,  
Manager of Traditional Healing, Board Member at  
Large, Broader Community Representative, Brantford  
Patient, Hamilton Patient

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Purpose: To provide oversight for comprehensive continuous Quality Improvement Plan to evaluate and monitor processes for achieving and maintaining quality within all aspects of the De dwa da dehs nye>s Aboriginal Health Centre (AHC) organization in order to ensure a high standard of culturally relevant client care and consumer satisfaction.

Functions:

1. To evaluate the quality of services provided to both internal and external consumers by the AHC.
2. To identify areas essential to operations of the centre and to ensure that program standards and indicators relating to these areas are developed.
3. To monitor areas essential to operations to ensure that standards are maintained and that standards result in quality service delivery.
4. To:
  - a.) Monitor potential problems in the areas of quality management.
  - b.) Make recommendations for corrective action as necessary.
  - c.) Follow-up on recommendations by offering education and support.



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5. To support staff in the QI process through ongoing education and support.
6. The Executive Director will participate on the Regional Quality Improvement Committee.
7. To facilitate, coordinate and participate in the Accreditation process.
8. To evaluate the facilitation, coordination and participation in the accreditation process.

## Nature and Scope:

The committee acts primarily in an advisory and decision making capacity making recommendations to the Executive Director and the Board of Directors.

The committee will obtain input from all members of the AHC and the community at large.

The committee will provide regular feedback to members of the organization and the community at large on the progress and specific findings of particular projects through staff meetings, board meetings, website and social media.

Meetings shall be held quarterly at the call of the chairperson.

Date of Origin: November 2014

Date Reviewed:

Date Revised:

Approved By: \_\_\_\_\_  
Chairperson, Board of Directors

Date: \_\_\_\_\_